



---

## Educational Frameworks 2021/2022

Goal: Advance the Mission of Tipton Christian Academy in spite of circumstances

Committed to

MISSION • ACADEMICS • SAFETY

## Planning

The TCA Task Force analyzed state and private school plans to develop a plan that is responsive to the needs of our local community. Our Task Force will continue to track local trends, adhere to governmental authorities, and, as a private school, will make decisions that are in the best interest of our TCA family.

In this document, you will find the four basic frameworks from which we will operate during the 2021-2022 school year. We are committed to meeting our students' needs regardless of the parameters in which we are currently operating, and we understand each of these will require responsiveness and flexibility.

No one framework will work perfectly, but we are committed to working together and going the extra mile to ensure the objectives of our mission will be safely met. Our students' growth is paramount regardless of the circumstances, and we are prepared to adjust as needed.

We have created the following model that includes four frameworks, all of which may be used moving forward as we navigate the local circumstances of the pandemic.

### **Factors That Will Lead Us to Shift Framework:**

- Recommendations from federal/state/local agencies
- Increases or decreases in positive COVID-19 cases among our community in relation to the county as a whole
- Evidence of our community's commitment to following social distancing and mask wearing
- Decisions of TCA administration, Task Force and Board as we communicate with our legal/medical advisors
- Student/Family access to technology

### **School Procedures for Positive Cases:**

In the event of a confirmed positive case of COVID-19 in a student or their immediate household, it is the responsibility of the parents to notify the school. We will contact our local health agencies and medical advisory team and follow the recommended guidance (and protocol for contact screening at TCA). This would be treated as any medical absence, and the student would be allowed to receive assignments, communicate on-line with teachers, and make up their work. Students/staff members who test positive for COVID-19 must be quarantined for 10 days from the date of the beginning of symptoms and 24 hours after their symptoms have subsided. If asymptomatic, then it is 10 days from the date of a positive test.

Our top priorities will remain health and wellness, given the evolving nature of the COVID-19 pandemic, and we cannot afford to follow a static road map. Instead, we commit to being flexible and transparent as we implement, revise, and adjust strategies designed to meet the academic, social, and emotional needs of our students while keeping our students and faculty/staff safe. TCA's safety rules and protocols will be updated periodically, at the school administration's and Task Force's discretion as more information is provided by the medical and legal teams, CDC and local health department, to uphold our commitment to our standard of care and mitigate the spread of COVID-19.

# Health & Wellness

## Social Distancing

- \* Parent's and visitor's entry is restricted
- \* Designated entry points by grades
- \* Appropriately spaced seating
- \* Use of common areas is restricted
- \* Cafeteria use is limited or eliminated

## Student Gatherings & Events

- \* Athletics will follow TSSAA guidelines or greater (waiting for further guidance)
- \* Assemblies and student gatherings: Only when social distancing is possible
- \* Field trips are postponed

## Campus Mitigation

- \* Disinfecting System for each campus
- \* Hand sanitizing stations throughout both campuses and at each entrance
- \* Bottle filling stations replaced water fountains

## Health & Hygiene Protocols

- \* Faculty/Staff mask wearing is optional unless Pandemic Plan directs differently
- \* Student mask wearing is optional unless Pandemic Plan directs differently
- \* Reinforced hygiene: Avoid touching the face, cover mouth with arm or elbow when coughing or sneezing

## Sanitation Protocols

- \* At the end of each class: Wipe desks and commonly touched surfaces with disinfectant
- \* Increased cleaning of restrooms and entrances
- \* End of the day: wash surfaces and then disinfect

- \* TCA's full pandemic plan can be read on our Website under the "COVID-19 Response" tab.

## Framework Scenarios:

### Framework #1: On Campus (no restrictions)

This is our traditional format, which includes a full schedule of academic classes and co-curricular activities according to our standard school operations.

### Framework #2: On Campus and Social-Distanced with Health and Safety Protocols

Should circumstances require it, school administration may enact the socially-distanced framework of school operations. In this mode, we will carry out a full schedule of classes and co-curricular, but will implement the following measures, to ensure the safety of students and teachers:

- Increased hand-washing and sanitizing stations
- Cleaning desks at appropriate times throughout each school day
- Intentional spacing of student desks
- Increased signage as it relates to the direction of student traffic/ cleaning procedures
- Limit and discourage close student contact
- Cafeteria procedure changed (classroom)
- Access to buildings is restricted to students/teachers/essential personnel. (No visitors, lunch deliveries, etc.)
- Masks potentially required in common spaces
- Adjusted traffic flow in hallways

### Framework #3: Enhanced Social Distancing/Hybrid Scheduling

In the case of a local spike in COVID-19 or amended governmental recommendations, the school administration may decide to increase safety measures to further protect against the potential spread of the virus by implementing our SD framework, plus the following “**enhanced**” measures:

- Smaller number of students per learning space
- Implementation of a hybrid calendar (alternate days on campus)
- Prohibiting the use of lockers in all divisions
- Masks required in common areas and classrooms
- All students eat in classrooms
- The suspension of co-curricular activities

#### Framework #4: Online Learning

Should we fall under a “shelter in place” order or if TCA administration deems it necessary, we would shift to our online learning framework. When moving to online, the following measures will be implemented:

##### **For Middle/Upper School**

- Longer assessment/tutorial period
- More consistent/structured program
- Clearer expectations for students
- Aligned use of Google Classroom/Zoom
- Improved delivery of assessments
- GRADES will be taken and recorded to RenWeb weekly for each subject
- Attendance to scheduled class meetings will be monitored daily

##### **For Lower School**

- Google Meets/Zoom schedule with different start times by grade to accommodate parental support
- More small group and individual sessions
- Clearer guidelines for students and parents
- K-5 Google Classroom/Zoom
- Attendance to scheduled class meetings will be monitored daily
- GRADES will be taken and recorded to RenWeb weekly for each subject
- Jr Kindergarten and below students will follow the guidelines provided by the Department of Education for preschools.

##### **For PreK**

- Small groups may remain in ‘on campus’ learning
- Zoom video sessions may be scheduled weekly
- Attendance to scheduled class meetings will be monitored
- Work packets will be provided
- Jr Kindergarten and PreK students will follow the guidelines provided by the Department of Education for preschools.

## Online Schedule

In order to avoid multiple family members meeting/Zooming at the same time, the following schedules have been established:

## Remote Learning Plan K-5

Monday through Thursday of each week, all faculty and staff will work on campus from 7:30 to 1:00. Faculty meetings will be held on Tuesday of each from 12:00-1:00. Friday of each week will be time for you to do an extra Zoom, one-on-one or small group teaching time and help facilitate packet pick-up/drop-off.

**~Friday- You will need to host an optional Zoom meeting at your assigned time slot. Students may get on at this time to ask questions, receive small group/ one-on-one tutoring, etc.**

~Faculty children are allowed on campus, but must stay with parent in their classroom.

~1 grade per subject area will be record on a weekly basis (some exceptions may apply)

~Attendance to scheduled class meetings will be monitored daily

~You may record yourself using Zoom & save the videos to upload to Google \Classroom. Please make them clear, concise and to the point teaching. Be sure to include examples and really talk through the lesson, so that students can work on their own.

Remote Learning Schedule

|           |                               |         |   |
|-----------|-------------------------------|---------|---|
| Monday    | English/L A                   | 30 min. | 1 ELA Assignment<br>1 Bible Lesson Video<br>1 Math Lesson Video<br>& Short Assignment                 |
| Tuesday   | Math                          | 30 min. | 1 Math Assignment<br>1 Bible Lesson Video<br>1 ELA Video & Short Assignment                           |
| Wednesday | Science/<br>Social<br>Studies | 30 min. | 1 Sci. Or SS short<br>assignment 1 Math<br>Lesson Video & Short<br>Assignment<br>1 Bible Lesson Video |
| Thursday  | Math                          | 30 min. | 1 Math Assignment<br>1 Bible Lesson Video<br>1 ELA Video & Short<br>Assignment                        |
| Friday    | Extra Zoom                    |         | Packet pick-up/drop-off   |

Zoom or Google Meets Schedule

|             |              |
|-------------|--------------|
| 8:00-8:30   | Kindergarten |
| 9:15-9:45   | 1st Grade    |
| 10:15-10:45 | 2nd Grade    |
| 9:30-10:00  | 3rd Grade    |
| 10:00-10:30 | 4th Grade    |
| 10:30-11:00 | 5th Grade    |
| 12:00-1:00  | Planning K-5 |



## Middle/Upper School

| Period                               | Time                    | Period                               |
|--------------------------------------|-------------------------|--------------------------------------|
| 1 <sup>st</sup> Monday and Wednesday | 8:00 to 8:35            | 4 <sup>th</sup> Tuesday and Thursday |
| 2 <sup>nd</sup> Monday and Wednesday | 8:45 to 9:20            | 5 <sup>th</sup> Tuesday and Thursday |
| 3 <sup>rd</sup> Monday and Wednesday | 9:30 to 10:05           | 6 <sup>th</sup> Tuesday and Thursday |
| Testing Block                        | 10:15 to 10:50          | Testing Block                        |
| Teacher available for help           | 11:00 to 12:00<br>daily | Teacher available for help           |
| Teacher available for help           | Friday Mornings         | Teacher available for help           |

## Priorities

We prioritize on campus, person to person engagement as it relates to learning, and we are committed to the traditional school environment when it is possible to execute safely. Our teachers will be prepared, and our school has the tools necessary to meet the needs of your child regardless of the framework. We also recognize that during the school year, we may shift frameworks, perhaps several times, and with minimal notice, to carry out safe and effective instruction.

---

<sup>i</sup> Edited 6/29/21